

### Waiver of Graduate Time Limit

STUDENT INFORMATION			
<u>Last</u> Name (Current Name on SB Records)	<u>First</u> Name (Current Name on SB Records)	Stony Brook I.D. (Not S.S. #)	
Graduate Program	Phone	SBU E-mail Address	
Requested Extension (circle/select semesters) <b>From: Spring Summer Fall 20</b>		Previous extensions requested: Circle./select one: <b>0 1 2 3 4+</b>	
		<b>To: Spring Summer Fall 20</b>	
POLICIES REGARDING TIME LIMITS			
<ul style="list-style-type: none"> <li>• The time-limit for most advanced graduate certificates is three years.</li> <li>• The time-limit for a master's degree is three years for full time and five years for part time and School of Professional Development students including Post-Master's Advanced Graduate Certificates.</li> <li>• The time-limit for a doctoral degree is seven years after completion of graduate 24 credits.</li> </ul> <p>Petitions for an extension of the time limit must have the approval of the student's advisor and/or graduate program director and must contain a significant justification for the extension. If approved, the extension will be for a maximum of one semester or one year. Requests for a longer period of time may be considered in special circumstances. <b>Please note: All requests beyond one semester require a contract, approved by the student's advisor and/or graduate program director, which outlines all future milestones towards the completion of the student's degree work (including milestone towards the completion of a dissertation) and the proposed dates by which the student should have completed these tasks.</b></p>			
REASON FOR REQUEST			
Briefly state the reason for the request. This field is required (and an attachment may be included).			
Department Approval: _____		Date: _____	
Graduate Program Director or Chair			
GRADUATE SCHOOL/SCHOOL OF PROFESSIONAL DEVELOPMENT REVIEW			
<input type="checkbox"/> Approved <input type="checkbox"/> Denied - Reason: _____			
Graduate School/SPD Approval: _____		Date: _____	

Graduate School: 2401 Computer Science Bldg.  
 School of Professional Development: 2321 Computer Science Bldg.

It is the policy of the Graduate School & School of Professional Development to abide by University, federal, and state laws. For more information on our policies, visit the Graduate Bulletin.