

Request for Final Recital Examining Committee Appointment and Authorization to Schedule a Final Recital – DMA Students

Student Information	
Name (Current Name on SB Records):	SBU ID # (not Social Security):
Department/Program: Music	Date of Defense (if known):
	Degree: DMA

Policy: Requests for approval of the Final Recital Examining Committee may be submitted when the student is advanced to candidacy, and must be submitted to the Graduate School at least four weeks before the examination and/or defense. This committee is appointed by the Dean of the Graduate School on recommendation of the Graduate Program Director, and must include at least three faculty members from the program and one outside member appointed by the Dean of the Graduate School. The final recital supervisor cannot serve as chairperson of the examining committee or as the outside member even if he or she is from another program. Please use this form to indicate any revisions to a committee. All committee revisions must be received and approved well before the final recital.

Individuals who are listed as members of the faculty of the graduate program (in the Graduate Bulletin or the program brochure) serve as inside members of the committee. Committee members who are not listed as program faculty are classified as outside members of a Final Recital Examining Committee, except when they have recently been appointed to the program as faculty.

No extensions or exceptions will be granted to the signature page submission deadline due to a Skyping committee member. Students should plan their dissertations accordingly and with ample time to obtain all committee member signatures to meet this deadline.

Check one: First Request for Approval Revision to Disapproved Committee Revision to Approved Committee

Dissertation Examining Committee			
1. Advisor	In Person: <input type="checkbox"/> Video/Skype: <input type="checkbox"/>	2. Dissertation Examining Committee Chair	In Person: <input type="checkbox"/> Video/Skype: <input type="checkbox"/>
3. Third inside member	In Person: <input type="checkbox"/> Video/Skype: <input type="checkbox"/>	4. Fourth inside member	In Person: <input type="checkbox"/> Video/Skype: <input type="checkbox"/>
5. Fifth inside member	In Person: <input type="checkbox"/> Video/Skype: <input type="checkbox"/>	6. Sixth inside member	In Person: <input type="checkbox"/> Video/Skype: <input type="checkbox"/>
7. Outside member*	In Person: <input type="checkbox"/> Video/Skype: <input type="checkbox"/>	Department/Program or Affiliation	In Person: <input type="checkbox"/> Video/Skype: <input type="checkbox"/>
8. Additional outside member (optional)*	In Person: <input type="checkbox"/> Video/Skype: <input type="checkbox"/>	Department/Program or Affiliation	In Person: <input type="checkbox"/> Video/Skype: <input type="checkbox"/>

*A CV must be attached if the outside member is not from Stony Brook University

Department or Program Approval _____ <div style="text-align: center; font-size: small;">Graduate Program Director or Department Chair</div>	Date: _____
Complete this form and submit to: The Graduate School, 2401 Computer Science Building, Stony Brook University	
<input type="checkbox"/> Committee appointed. Department/Program is authorized to schedule a final recital. <input type="checkbox"/> Disapproved (reason) <input type="checkbox"/> Committee structure does not comply with policy: _____ <input type="checkbox"/> Other _____	
_____ The Graduate School	Date: _____